



Preliminary Application for Public Housing



This application is for the **Public Housing Program** only, **not** the Housing Choice Voucher Program (Section 8).

Thank you for your interest in the Public Housing Program offered by OCHA. You will need to answer each question accurately and completely. Applicants will be contacted by mail of **incomplete applications and will not be processed** until completed. Applicants will be placed on the waiting list according to OCHA preference(s) and the date and time their complete application is received by OCHA unless notified in writing of their ineligibility within 10 business days of receipt of the complete application. Preliminary eligibility does not guarantee entrance into the Public Housing Program. Your final eligibility will be determined after your name has reached the top of the waiting list.

OCHA's Public Housing Program owns and operates approximately 3065 tobacco-free units that range from high-rise apartments to scattered site single-family homes. Please check the block (✓) for **all** residential communities in which you would consider residing

✓ Senior Citizen Properties

- | | | | |
|-------------------------------------|--|--------------------------|--|
| <input type="checkbox"/> | WYATT F. JELTZ
1225 N. Kate – 73117
<i>(50 years of age or older)</i> | <input type="checkbox"/> | MARIE MCGUIRE PLAZA
1316 N.E. 12 TH - 73117 |
| <input checked="" type="checkbox"/> | CANDLE LAKE
3540 N.W. 56 th – 73112 | <input type="checkbox"/> | CLASSEN
913 N.W. 12 TH – 73106 |
| <input checked="" type="checkbox"/> | LOUIS F. DANFORTH
5301 N. Meridian – 73112
<i>(50 years of age or older)</i> | <input type="checkbox"/> | THE TOWERS
135 N.W. 9 TH - 73102 |
| <input type="checkbox"/> | ANDREWS SQUARE
2101 S. Harvey – 73109 | <input type="checkbox"/> | HILLCREST
2325 S.W. 59 TH – 73119
<i>(50 years of age or older)</i> |
| <input checked="" type="checkbox"/> | REDING
1000 S.W. 38 TH – 73119
<i>(50 years of age or older)</i> | <input type="checkbox"/> | SHARTEL TOWERS
5415 S. Shartel – 73109
<i>(50 years of age or older)</i> |
| <input checked="" type="checkbox"/> | REDING ANEXX
2116 S.W. 46 th - 73109 | | |

✓ Family Properties

- | | |
|-------------------------------------|--|
| <input type="checkbox"/> | WILL ROGERS COURTS
1620 Heymen - 73108 |
| <input checked="" type="checkbox"/> | AMBASSADOR COURTS
800 S.E. 15th Street - 73129 |
| <input type="checkbox"/> | FRED FACTORY GARDENS
3901 Dunjee Boulevard - 73084 |
| <input checked="" type="checkbox"/> | OAK GROVE
3301 S.W. 17th Street - 73108 |
| <input checked="" type="checkbox"/> | SOONER HAVEN
1444 N.E. 36th Street - 73111 |
| <input type="checkbox"/> | MARTIN LUTHER KING DUPLEXES
2053 N.E. 29 th Street – 73111 |

Indicates closed waiting list.

SCATTERED SITE HOMES
Throughout Oklahoma City

You must report all future changes in family income, composition, preferences and address to OCHA in writing within **10 days of the change**. If you move, notify OCHA immediately. If we receive returned mail for you, **your name WILL BE REMOVED from the waiting list**.

If you or anyone in your family is a person with disabilities, and requires a specific accommodation in order to fully utilize our programs and services, please contact the Oklahoma City Housing Authority at (405) 605-3276

You may turn in completed applications at any of our properties listed above Monday through Friday 8am – 5pm. You may also turn in or mail completed applications to our Central Office at 1800 Northeast Fourth Street, Oklahoma City, OK 73117. Our Central Office hours are Monday through Thursday 7am to 5pm & Friday 8am to 5pm. For more information about our Public Housing program and properties, please visit www.ochanet.org.

***** If you need assistance with the preliminary application process you may come to the central office Monday – Friday 9am to 3pm.*****



PUBLIC HOUSING PROGRAM

PRELIMINARY APPLICATION FOR TENANT ELIGIBILITY

Oklahoma City Housing Authority
 1800 Northeast 4th Street Oklahoma City, Oklahoma 73117

NAME HEAD OF HOUSEHOLD _____

ADDRESS _____ PHONE # _____

CITY _____ STATE _____ ZIP _____

FAMILY COMPOSITION: Complete information below for each family member who will be living in your dwelling unit.

- | | | |
|-------------------------------------|------------------------|-------------------------------|
| RACE | ETHNICITY (ETH) | CITIZENSHIP (CITZ) |
| 1 = White | 1 = Hispanic | EC = Eligible Citizen |
| 2 = Black | 2 = Non-Hispanic | EN = Eligible Non-citizen |
| 3 = American Indian / Alaska Native | | IN = Ineligible Non-citizen |
| 4 = Asian / Pacific Islander | | PV = Pending Verification |
| | | XX = Information not Required |

FIRST	NAME		RELATION TO HEAD	D.O.B. MM/DD/YYYY	AGE	SEX M/F	RACE	ETH	CITZ	SOCIAL SECURITY NUMBER
	M.I.	LAST								
			Head of Household	/ /						- -
				/ /						- -
				/ /						- -
				/ /						- -
				/ /						- -
				/ /						- -
				/ /						- -
				/ /						- -
				/ /						- -

Do you anticipate any changes in family size: YES NO Explain: _____

Is any person included on this application subject to lifetime sex offender registration?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Has anyone in your household recently convicted in drug related criminal activity or violent criminal activity within past five (5) years?	<input type="checkbox"/> YES	<input type="checkbox"/> NO

Do you or any member of your family claim a handicap/disability?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Do you require an accessible unit?	<input type="checkbox"/> YES	<input type="checkbox"/> NO

Have you or any member of the household ever lived in PUBLIC HOUSING or received RENTAL ASSISTANCE? YES NO

If yes: Provide the name of the housing agency, the address of the unit, and the dates occupied.

INCOME: Include all income from employment, social security, TANF, financial aid, child support, family, friends, and all other non-wage sources, etc.

FAMILY MEMBER	SOURCE OF INCOME	MONTHLY AMOUNT
		\$
		\$
		\$
		\$
		\$
		\$

ASSETS: (Checking & Savings account, investments, property, etc.) List assets for the 2 years prior to this application.

FAMILY MEMBER	TYPE OF ASSET	AMOUNT OF INCOME	CASH VALUE
		\$	\$
		\$	\$
		\$	\$
		\$	\$

TOTAL MONTHLY INCOME OF FAMILY	\$
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REFERENCES

CURRENT LANDLORD	
NAME	
ADDRESS	
PHONE #	
PRIOR LANDLORD	
NAME	
ADDRESS	
PHONE #	

ALTERNATE OR EMERGENCY CONTACTS

NAME
RELATIONSHIP
PHONE #
ADDRESS

NAME
RELATIONSHIP
PHONE #
ADDRESS

You have the right by law to include as part of your application for housing, the name, address, telephone number, and other relevant information of a family member, friend, or social, health, advocacy, or other organization. This contact information is for the purpose of identifying a person or organization that may be able to help in resolving any issues that may arise during your tenancy or to assist in providing any special care or services you may require. If this pertains to you, please obtain HUD Form – 92006 from central office located at 1800 NE 4th Street, Oklahoma City.

Do you have a good tenant history in rental property? (NO UNPAID RENT OR PROPERTY DAMAGE)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
If no: Explain:		
<hr/>		
<hr/>		
<hr/>		

FEDERAL PRIVACY ACT STATEMENT

PURPOSE: The information is being collected by HUD to determine an applicant's eligibility, the recommended unit size, and the amount the tenant(s) must pay toward rent and utilities.

USE: HUD uses this information to assist in managing certain HUD properties, to protect the Government's financial interest, and to verify the accuracy of the information furnished. HUD or a Public Housing Authority (PHA) may conduct a computer match to verify the information you provide. This information may be released to appropriate Federal, State, and local agencies, when relevant, and to civil, criminal, or regulatory investigators and prosecutors. However, the information will not be otherwise disclosed or released outside of HUD, except as permitted or required by law.

PENALTY: You must provide all of the information requested by the public housing agency/Indian housing authority, including all social security numbers for all members of the household. Providing the social security numbers of all household members is mandatory. Failure to provide any information may result in a delay or rejection of your eligibility approval.

AUTHORITY FOR INFORMATION COLLECTION: The Department of Housing and Urban Development (HUD) is authorized to collect this information by the U.S. Housing Act of 1937, as amended (42 U.S.C. 1437 et. seq); the Housing and Urban-Rural Recovery Act of 1983 (P.L. 98-181); the Housing and Community Development Technical Amendments of 1984 (P.L. 98-479); and by the Housing and Community Development Act of 1987 (42 U.S.C. 3543).

APPLICANT CERTIFICATION: I/We affirm that I/we have read the above Federal Privacy Act Statement, and all other information contained in this document. I/We certify that the information given to the Oklahoma City Housing Authority on household composition, net family assets, allowances and deductions are accurate and complete to the best of my/our knowledge and belief. I/We understand that false statements or information are punishable under Federal law. I/We also understand that false statements of information are grounds for termination of housing assistance and termination of tenancy.

CONSENT: I consent to allow HUD or the Oklahoma City Housing Authority to request and obtain information from the sources listed on this form for the purpose of verifying my eligibility and level of benefits under HUD's assisted housing programs; including criminal background, previous landlord verification, and income verification. I also authorize the housing authority to use a photocopy of my signature and this application to obtain necessary information.

All applicants contending immigration status must provide the following documentation.

- * Resident Alien Card (Form I-551)
- * Conditional Resident Alien Card (Form I-551)
- * Arrival-Departure Record (Form I-94)
- * Temporary Resident Card (Form I-688)
- * Employment Authorization Document (Form I-688B)
- * Alien Registration Receipt Card (Form I-551)

- I understand I will be offered an apartment only at the communities I have chosen. Should I refuse an apartment at one of the communities I have chosen, my application will be removed from the waiting list for that community. My other choices will remain active.

- Should I wish to change the waiting list(s) in which I am interested, the change must be submitted in writing to the Oklahoma City Housing Authority.

- By signing this application you are agreeing to notify the housing authority in writing of any mailing address change to your application or risk your application being dropped from the waiting list.

Signature of Applicant	Date	Signature of Spouse / Co-Applicant	Date
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WARNING: Title 18, Section 1001 of the U.S. Code, states that a person is guilty of a felony for knowingly and willfully making false or fraudulent statements to any Department or Agency of the U.S. or the Department of Housing and Urban Development.

(OCHA Office Use Only)

Date	
Time	
Initial	
Bedroom Size	
1	
2	
3	
4	
5	